I wanted to formally introduce myself to all of you. My name is Nicole Jatzke and I'm the new onsite Account Manager for Gloucester City School District. I will be your go to person for any questions and/or concerns you have regarding payroll, assignments, training, and sick time requests. I will be onsite five days a week from 9:00 AM-4:30 PM starting March 28, 2022. My office will be in the Early Childhood Center Community Outreach Room at Cold Springs School. Below is a link to my Calendly if you would like to book time with me to discuss any questions or concerns. Please use the link to book time to ensure I'm available to meet with you. You can always email or call as well!

I'm very excited to be working with all of you in Gloucester City. I was an educator for 13 years prior to starting at Kelly Education so I'm very familiar with the world of education and teaching. I'm happy to be a source of support for all of you. My contact information is below. Please be sure to copy Suzanne Mateyka (suzm060@kellyservices.com) on any correspondence you send me in the event I am out of office. I'm very much looking forward to meeting and working with all of you!

Sincerely,

Nicole Jatzke Onsite Account Manager

Calendly Link: https://calendly.com/nicolejatzkekellyed/30min

Kelly Email:nicj214@kellyservices.com **District Email**:njatzke@gcsd.k12.nj.us

KE Hotline: 1-800-991-5157 **Mobile:** (856) 874-8571

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